



Annual European Congress of Rheumatology

Fiera Roma

Rome, Italy 16 – 19 June 2010

AUDIO-VISUAL EQUIPMENT FOR SPEAKERS

Dear Speaker,

With reference to the forthcoming EULAR 2010 congress, please note that - as for previous EULAR congresses - the following audiovisual material will be available for your presentation:

- Single PowerPoint® projection (see below for standard configuration)

Please note that **only single projection** will be available.

SPEAKERS PREVIEW ROOM

All speakers are requested to check in at the Speakers Preview Room **at least two hours before the session** (or the day before for early morning sessions). The PowerPoint® presentation and/or slides will be checked by congress staff and prepared for the lecture.

The Speakers Preview Room, located in Hall 7, on the first floor, will be open as follows:

Wednesday	16 June 2010	08.00 – 20:00
Thursday	17 June 2010	07.30 – 19.00
Friday	18 June 2010	07.30 – 19.00
Saturday	19 June 2010	08.00 – 15.00

CONFERENCE ROOM EQUIPMENT

The Speakers Preview Room and the conference rooms will be fully equipped with computers supporting Microsoft PowerPoint® and all video codecs.

Computers will be equipped as follows:

- Microsoft Windows XP Professional Edition® with Microsoft Office 2007®

Therefore, when preparing an electronic presentation, **please make sure that it is fully compatible with above mentioned standards. The organisers cannot be held responsible if a presentation fails to run because these standards were not observed.**

Please do not hesitate to contact us for any further information you may require.

We are looking forward to welcoming you in Rome next June.

Your EULAR 2010 Team

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